

IDENTITY THEFT VICTIM LOGS

It is crucial for an identity theft victim, to take careful and thorough notes about each step of the identity theft recovery process. Detailed documentation will ultimately save time and headaches navigating the various bureaucratic tasks needed to get out of an identity thief's grasp. You can print out as many of these log sheets as you need to track your progress, if you fall victim to identity theft.

ACTIVITY LOG

The Activity Log allows an identity theft victim to jot down every action related to a battle with identity theft. This log can serve as a comprehensive overview of the progress against identity theft.

DATE	TIME/MONEY SPENT	ACTION
3/10	30 mins./\$0	Deactivated Bank of America credit card
3/11	2 hrs./\$0	Ordered 3 credit reports from freescoreonline.com and checked for errors
3/14	1 hr./\$0	Called Trans Union, Equifax and Experian to place fraud alerts on my credit reports
3/17	-	Received new Bank of America credit card in the mail

CONTACT LOG

If victimized by identity theft, you can print out a contact log for each financial institution, government agency, police authority, and credit bureau that you contact. Note in the comments section what was discussed during phone calls and/or sent through the mail, as well as next steps to take, and dates by which you (or they) need to follow up.

NAME OF INSTITUTION: *Bank Of America*

PHONE NUMBER: *1-800-555-0100*

ADDRESS: *-*

WEB SITE: *www.bankofamerica.com*

CONTACT NAME:

Mandy S.

COMMENTS:

Explained fraudulent charges on my account. Mandy offered to deactivate my card and send me a new one. Should arrive within one week.

DATE:

3/10

TIME SPENT:

30 mins.

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NAME OF INSTITUTION:

PHONE NUMBER:

ADDRESS:

WEB SITE:

CONTACT NAME:	COMMENTS:
DATE:	
TIME SPENT:	

CONTACT NAME:	COMMENTS:
DATE:	
TIME SPENT:	

CONTACT NAME:	COMMENTS:
DATE:	
TIME SPENT:	